



Kankakee Valley

PARK DISTRICT

**Kankakee Valley Park District
Board of Commissioners Meeting
September 23, 2019**

The Board Meeting was called to order at 5pm by President Spriggs. Those present for roll call were Commissioners D. Mullady, D. Palmer, A. Hollis, D. Skelly, and B. Spriggs. Staff present: Executive Director, Dayna Heitz; Superintendent of Buildings & Grounds, Rick Collins; Attorney John Coghlan; Superintendent of Recreation, Melissa Woodard.

Public Present: NA

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

NA

COMMUNICATIONS

NA

CONSENT AGENDA

Consent agenda for Monday, September 23, 2019 consists of board meeting minutes, special meeting minutes, committee meeting minutes, bills payable, and financial statements.

A motion to receive consent agenda was made by Commissioner Hollis, seconded by Commissioner Spriggs. Upon roll call vote the following Commissioners voted aye: D. Mullady, D. Palmer, A. Hollis, D. Skelly, and B. Spriggs. With 5 ayes, 0 nays, motion carried.

A motion to approve consent agenda was made by Commissioner Hollis, seconded by Commissioner Spriggs. Discussion: Commissioner Skelly asked for the minutes to reflect 6 months revisit the Rec Center numbers. Upon roll call vote the following Commissioners voted aye: D. Mullady, D. Palmer, A. Hollis, D. Skelly, and B. Spriggs. With 5 ayes, 0 nays, motion carried.

OLD BUSINESS

Housing Authority

Attorney Coghlan served a 30-day notice to Housing Authority. There has been correspondence between the Attorneys lawyer. They have interest in purchasing the property. In the process

The structure is not ours, the building is deeded and owned by the Housing Authority. They would have to remove it or leave it if we choose to evict. Commissioner Palmer said the board back then had a fiduciary obligation to the park district and not the organization. Attorney Coghlan said the board thought it was beneficial to the community at that time. Attorney Coghlan said the preliminary discussion has been to buy the land for \$10,000 or provide a statement to show what their revenue was. Commissioner Skelly said send the letter to evict. Attorney Coghlan said the date is actually November 1. Served them on September 19th. Bring it for an action meeting at a Special Meeting before the October Committee Meeting.

Splash Valley

Director Heitz said we have a meeting on Wednesday with Leopardo and Farnsworth.

Board Policy

No feedback but will ask for approval in October.

KCC Fitness Center

They are willing to pay 18% of the maintenance at the building.

Butterfield Softball Field #4

No update. Commissioner Skelly suggested quit mowing field # 4. It been 2 months and we don't have an agreement. Attorney Coghlan hopes to have it done shortly. Commissioner Spriggs doesn't want maintenance mowing that area. Commissioner Hollis asked if the district uses that area for our use? Attorney Coghlan said majority of that area is used for parking. Next year Director Heitz is hoping to get more tournaments and the parking is vital. Attorney Coghlan said the original agreements were signed a long time ago. If the park district doesn't want to mow it, we will mow it and then charge the District for parking. Commissioner Skelly said we need an agreement. Commissioner Spriggs said we have enough parks to cut. Attorney Coghlan will have the agreement done by the next Committee meeting. Director Heitz said we will continue to cut it until the next Committee Meeting. It can be an action item.

45/52 Sign

This is considered a monument to them. We are going to try to redesign our sign as to not disturb theirs. Director Heitz has planned to charge them rent to keep it there. Commissioner Palmer said it costs money to advertise and they are using that sign to advertise. Attorney Coghlan said we have to go to the zoning committee to get it approved. There are hoops we have to jump through to get this done. Director Heitz said once we know it's legal, we will know how we can proceed with the sign.

Cell Towers

No update.

Employee Policy Manual

No update.

Bond

Still looking to close in October for the bond. We will be meeting with Dual Temp regarding the switch over on the freon, as well as, other things to be done. We will figure out what we can afford from capital.

NEW BUSINESS**Approval of Civic Roof Repair**

Commissioner Spriggs asked if the quote includes gutters? No. That was a separate quote but it was astronomical. We can replace sections of it. The very southwest corner has to be replaced. Wouldn't replace the entire gutter system, just what needs to be done. Hope to have that done at the same time the roof is done.

A motion to approve Civic Roof from Anytime Roofing, not to exceed \$26,000, was made by Commissioner Hollis, seconded by Commissioner Mullady. Discussion: Commissioner Palmer asked if the \$26,000 was enough? Left some for money for contingencies and that's why it's \$26,000. Upon roll call vote the following Commissioners voted aye: D. Mullady, D. Palmer, A. Hollis, D. Skelly, and B. Spriggs. With 5 ayes, 0 nays, motion carried.

STAFF REPORTS**Executive Director**

Any questions, let us know. Commissioner Skelly asked about the agreement with the police department. Director Heitz just got the MOU today. Commissioner Palmer asked about the ad in the Daily Journal. Wondered how much reception you get from that? Trying lots of different avenues to get staff.

COMMITTEE REPORTS**KCCVB Report**

No update.

Historical Society Report

No report.

SRA

Commissioner Palmer said they have a lot of activities going on and they are well attended. Mouse races are coming up in November.

COMMISSIONERS FORUM

Commissioner Mullady discussed his view of issues at the ice rink.

Executive Session

Executive Session for the purposes of Personnel Matters 5 ILCS 120/2 (c) (1)

A motion to go into executive session at 6:19pm was made by Commissioner Hollis, seconded by Commissioner Palmer. Upon voice vote, motion carried.

Commissioner Hollis made a motion to reopen regular session at 7:00 pm, Seconded by Commissioner Spriggs. Upon voice vote, all ayes, motion carried. All commissioners present.

ACTION FROM EXECUTIVE SESSION

A motion was made to approve Robbins- Schwartz as legal counsel for the KVPD by Commissioner Mullady; Seconded by Commissioner Palmer. Upon Roll Call, 4 Ayes, 1 Nays. Motion Carried.

A motion was made to increase the Executive Director's salary by 5% per the employment agreement by Commissioner Skelly; Seconded by Bill Spriggs. Upon Roll Call, 5 Ayes, 0 Nays, Motion Carried.

ADJOURN MEETING

A motion to adjourn the meeting was made at 7:02pm by Commissioner Hollis, seconded by Commissioner Spriggs. Upon voice vote, all ayes, motion carried.

OFFICIAL REPORTS:

1. Committee Meeting Minutes (August 12, 2019)
2. Special Meeting Minutes (August 23, 2019)
3. Board Meeting Minutes (August 26, 2019)
4. Bills Payable
5. Financial Statements

Respectfully submitted: Melissa Woodard